

NATALIE GOOD

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OBJECTIVE

To obtain a full-time position which utilizes existing skill sets and experiences while encouraging future growth and learning

EDUCATION

Bachelor of Science – Business Administration - Sonoma State University – May 2010

Concentration: Accounting Minor: Economics

Major GPA 3.2 Overall GPA 2.9 Dean's List – Spring Semester 2010 [LINKED IN](#)

Total Units by Graduation: 150 Accounting/Business Semester Units: 36/59 (CPA eligible)

Course Work Completed: Individual Taxation, Audit, Advanced Accounting, Cost Accounting, extensive Microeconomics, Quantitative Economics, Leadership, Management Strategy

EMPLOYMENT HISTORY

Destination Races

Sonoma, CA

April 2009 – November 2009

Database Management/Merchandise Intern

- Consistently maintained and organized multiple databases in Excel, including registration lists of 2,000-3,000 runners plus additional options for each of three (3) half marathons
- Continually developed new procedures for database organization and merchandise operations leading to glowing participant reviews and consecutive sold out events
- Demonstrated ability to excel while multi-tasking under pressure at pre- and post-race events; Tasks included assisting in event operations, addressing consumer inquiries and issues, and supervising event merchandise sales operations
- Redesigned event permit and applications filing system for more efficient reference and designation between past, present, and future event information

NIKE Factory Store

Petaluma, CA

August 2007 – Present

Sales Associate

- Member of record-setting sales team, achieving peak Day and Year-to-Date sales of \$78,000 and \$3.7 million respectively
- Assist in pre-inventory preparation and count, as well as audit third-party inventory count
- Regularly verify end-of-day bank deposits
- Provide excellent service in a personable manner to every consumer

State Farm Insurance Agent

Thousand Oaks, CA

June 2007 – August 2007

Administrative Assistant

- Accurately and efficiently updated client records by constantly communicating with both client and agent while also performing various additional administrative support tasks
- Contacted current and prospective clients regarding account opportunities

SKILLS AND SPECIAL ATTRIBUTES

COMPUTER: Highly proficient with MS Excel, Word, PowerPoint, social networking; Experienced in MS Access and Stata10

LANGUAGE: Competent in French (basic verbal, intermediate written)

CERTIFICATIONS: VITA Tax volunteer

MOBILITY: Eligible to freely work and reside in United States and European Union

AFFILIATIONS

ACCOUNTING FORUM, Board Member (Spring 2010), Member (2007-2009), Sonoma State University

AMERICAN YOUTH SOCCER ORGANIZATION, Area 10E, Southern California